

**THE GOVERNING BODY OF FLOCKTON CE (C) SCHOOL**

Minutes of the meeting of the Standards and Effectiveness Committee held at 6.30 pm remotely via Teams on Wednesday, 01 December 2021.

**CHILDREN and LEARNING COMMITTEE**

**PRESENT**

Mrs K Rowlands (Chair), Mrs E Bulmer (Head Teacher), Mrs H Kerr, Mrs J Metcalfe, Mr R Michael

**IN ATTENDANCE**

Mr G Dawkins (Minute Clerk)

<b>Item</b>	<b>Minutes</b>	<b>Action</b>
<b>272. Apologies for Absence and Declarations of Interest</b>	Apologies for absence were received from Mrs E Hurst and Mrs S Hull  There were no declarations of interest.	
<b>273. Notification of Items to be brought up under Any Other Business</b>	The following item was notified to be brought up under Any Other Business:  <ul style="list-style-type: none"> <li>• LA Correspondence re current Covid situation</li> </ul>	
<b>274. Minutes of the S &amp; E Meeting held on 6 October 2021</b>	<b>RESOLVED:</b> That the minutes of the S & E Committee meeting held on 6 October 2021 be approved as a correct record.	
<b>275. Matters Arising</b>	The following Matters Arising were reported:  (a) <u>Review Terms of Reference for the Children and Learning Committee (Minute 261 refers)</u>  The Terms of Reference for the Children and Learning Committee had been taken to the Steering Committee and shared with Governors.	

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	<p><b>RESOLVED:</b> That the Terms of Reference for the Children and Learning Committee as presented to the Steering Committee and this committee be approved.</p> <p>The Chair thanked Mr Michael for actioning the Terms of Reference.</p> <p>(b) <u>Monster Phonics – Parent Login (Minute 266 refers)</u></p> <p>All staff and volunteers have been trained in Monster Phonics and are settling into it well. The children have been using it for quite a while and are loving it.</p> <p>Mrs Weatherhead and one other member of staff has visited Brockholes School as they have been using Monster Phonics for a couple of years.</p> <p>An Action Plan has been written and observations will be undertaken after Christmas. In the first half term after Christmas there will be a presentation to parents and a Monster Phonics webinar for parents.</p> <p><b>Q1:- As Monster Phonics is colour coded could this highlight other issues such as colour blindness?</b>  <b>A1:-</b> This was addressed in the training and might enable colour blindness to be picked up early. It was noted that the use of colours gets less as you progress through the scheme. A new scheme of books had to be purchased for the scheme which are expensive and some of the books don't come back as a result we are going to buy into the online books which will have an exact online match.</p>	
<p><b>276. Agree EYFS &amp; KS1 Targets 2021/22</b></p>	<p>(a) <u>EYFS Targets</u></p> <p>It was reported that staff are in the middle of the data and are pleased with the results so far. Pupil progress meeting are halfway through, and Yr2 Phonics screening is next week. The Yr2 target is 79% and progress in Sycamore Class is very pleasing. Three children are on the edge just one word under, 1 child more takes us above the National Average and 1 child less takes us below the National Average.</p> <p><b>Q2:- Is this the difficult cohort from a couple of years ago?</b>  <b>A2:-</b> Yes, which is why it is very pleasing to see the progress that has been made in Phonics providing the foundation for everything else.</p> <p>(b) <u>Yr1 Targets</u></p> <p>The data is also showing good progress from a full term in school, but it was noted that Yrs 1 &amp; 2 haven't had a full year in school yet.</p>	

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	<p><b>Action 2:-</b> The EYFS and KS1 data and targets are to be presented at the next full Governing Body meeting.</p>	<p><b>Headteacher</b></p>
<p><b>277. Review Progress / Catch-up Provision</b></p>	<p>Funding for Catch-up Provision and the National Tutoring Programme allows a percentage of Pupil Premium children to access 15 hours of additional tutoring, 1 hour per week for 15 weeks. The school identified 11 children, over all years and not only low achievers, who it was felt would benefit and respond to the additional tutoring. The additional tutoring is planned to start at 3pm and the school is currently looking at sourcing tutors.</p> <p><b>Q3:- Has an offer and acceptance letter been sent out to parents?</b>  <b>A3:-</b> Yes, and all have accepted and confirmed commitment to the full programme.</p> <p><b>Q4:- If someone drops out can they be replaced?</b>  <b>A4:-</b> Yes, we would try, though it would be a shame if someone does drop out as it is a privilege to get this opportunity.</p>	
<p><b>278. School Curriculum Update</b></p>	<p>The Headteacher reported the following regarding resources used in school and specifically for Art &amp; DT.</p> <p>Generally, the schemes of work are created by staff, as the topic is specific to our school and community. However, the school does buy in to some schemes of work as follows:</p> <ul style="list-style-type: none"> <li>• Purple Mash – computing</li> <li>• Monster Phonics</li> <li>• Striver – PE resource financed with Sports Premium funding.</li> </ul> <p>At the open day some staff were not confident in delivering Art &amp; DT so in order to support staff in this the school has bought into Kapow an Art &amp; DT scheme.</p> <p>The scheme provides:</p> <ul style="list-style-type: none"> <li>• Teacher videos to develop subject knowledge and confidence</li> <li>• Pupil videos demonstrating skills and techniques</li> <li>• Discrete teaching of the formal elements of Art and Art &amp; Design skills.</li> <li>• A broad range of inspiring Arts and Crafts people featured.</li> <li>• Overview of the progression of skills across KS1 &amp; 2</li> <li>• Outcome snapshots and knowledge organisers for all units</li> <li>• Resources</li> </ul>	

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	<ul style="list-style-type: none"> <li>• Lesson Plans</li> <li>• Differentiation</li> <li>• Assessments</li> </ul> <p>The scheme has been funded out of the Art &amp; DT budgets with the aim to provide consistency and confidence to the staff delivering Art &amp; DT.</p> <p><b>Q5:- Will it help Teacher workload?</b>  <b>A5:-</b> Yes, as the planning and lessons are all there so staff can concentrate on resources and delivery. It will save everybody time and provide consistency and confidence.  The following events were noted:</p> <ul style="list-style-type: none"> <li>• Anti-bullying week</li> <li>• Christmas performances</li> <li>• Artist working with Elder and Sycamore classes</li> <li>• Pantomime trip</li> </ul>	
<b>279. Review of SEF Outcomes for Children and Learners (Curriculum Impact)</b>	<p>It was noted that the SEF is to be reviewed at the end of term and this item is to be moved to the Spring meeting.</p> <p><b>Action 3:-</b> The Review of SEF Outcomes for Children and Learners (Curriculum Impact) is to be agenda item at the Spring meeting of this committee.</p>	<b>Governor Clerking Service</b>
<b>280. Parent Questionnaire</b>	<p>The Headteacher asked that Governors think about questions and what information the School wants from parents as follows:</p> <ul style="list-style-type: none"> <li>• Website</li> <li>• SIAMS – awareness of themes, reinforcement at home</li> <li>• Outside Learning</li> <li>• LA Control / MAT – Parents views on this.</li> <li>• Maths Morning – only 4 people attended. Question re parents attending such sessions or is there a better way, format, timing, advertising and what is the best way for parent training.</li> <li>• What do parents want to know?.</li> </ul> <p>It was noted that we may need to focus on R &amp; YR1.</p>	

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	<p>The Parent Questionnaire will go out after Christmas and the Headteacher will circulate Questions to all Governors for comment.</p> <p><b>Action 4:-</b> The Headteacher will circulate Questions for the Parent Questionnaire to Governors' comments.</p>	<p><b>Headteacher / Governors</b></p>
<p><b>281. Review Pupil Questionnaire</b></p>	<p>The Pupil Questionnaire has not been implemented yet, but the Questions are ready to go. It is all to do with feeling safe and there is a questionnaire for each year group.</p> <p>The questionnaires will be sent out to Governors next week for comment.</p> <p><b>Action 5:-</b> The Headteacher will circulate the Pupil Questionnaires to Governors next week for their comments.</p> <p><b>Q6:- What was the response like to the recent Movie Night forms that were sent out by text?</b>  <b>A6:-</b> Excellent with 63 responses in a short space of time. In comparison paper forms get lost or just not completed or returned.</p>	<p><b>Headteacher / Governors</b></p>
<p><b>282. Review of Policies</b></p>	<p>The following policies have been reviewed by this committee:</p> <p>(a) <u>Behaviour Policy</u></p> <p>The Behaviour Policy has been updated based on the one off the KEY with own sanctions and rewards scheme. The Governor Statement of Behaviour Principle and the SCR are in the Behaviour Policy.</p> <p><b>RESOLVED:</b> That the Behaviour Policy be approved.</p> <p><b>Q7:- Have we bought into CPOMS (Child Protection Online Management System)?</b>  <b>A7:-</b> Yes and it is up and running. It will save a lot of time and includes attendance and peer on peer reviews. The cost of £530 has been split between PP and SEND.</p> <p>(b) <u>Review of the Safeguarding Policy</u></p> <p>It was noted that the Safeguarding Policy had been approved in September 2021.</p> <p>(c) <u>Exclusions of Pupil's Policy</u></p> <p><b>RESOLVED:-</b> That the Exclusions of Pupil's Policy be approved.</p>	

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	<p>(d) <u>Administering Medicines Policy</u></p> <p>This policy is due for review and approval in March 2022.</p> <p>(e) <u>PSED facilities Statement</u></p> <p>It was noted that this statement has two main objectives as follows:</p> <ul style="list-style-type: none"> <li>• Maintain inclusive, quality first teaching for all pupils – this is being worked on.</li> <li>• To become a recognised Mental Health &amp; Well Being School – This is quite new, and Mrs Hurst is leading on this.</li> <li>• To ensure the curriculum reflects the cultural capital needs of all our pupils.</li> </ul> <p>The Mental Health lead through the Community Hub has been in school and reviewed the school website which has a lot covered.</p> <p>The Mental Health Lead will work with school to provide training from Northorpe Hall and write an Action Plan.</p> <p>There needs to be a working party set up for Summer/Autumn 2022 made up of staff, pupils, parents, and Governors to progress the Action Plan which is a 3-year plan to be reviewed every year.</p> <p>Mr Michael indicated that he would like to be on the Working Party.</p> <p>(f) <u>SCR (Single Central Record)</u></p> <p>The Safeguarding Lead is to come into school to monitor the SCR.</p> <p><b>Action 6:-</b> The Chair is to message Mrs Johnson to come into school to monitor the SCR.</p> <p><b>Q8:- Should Governors be released from their work to come into school for Governor purposes?</b>  <b>A8:-</b> Yes, generally most employees will permit this.</p> <p>(g) <u>Intimate Care Policy</u></p> <p><b>RESOLVED:</b> That the Intimate Care Policy be approved subject to the Covid related section being removed.</p>	

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<b>283. Any Other Business</b>	<p>The following item of Any Other Business was reported:</p> <p>(a) <u>LA Correspondence Re: the current Covid situation</u></p> <p>A letter from the LA regarding the current Covid situation was shared with the meeting and the following noted:</p> <p>“Contacts of suspected and confirmed cases of Omicron will need to isolate”.</p> <p>It was noted that as a result it might be necessary to close a bubble if we have bubbles again. Visitors to school are to wear masks and staff in communal areas.</p> <p><b>Q9:- What are the restrictions for attending any event?</b>  <b>A10:-</b> Limited to two tickets per household and additional performances are being put on so all can come. Masks are to be worn and doors and windows will be open.</p>	
<b>284. Dates Of Future Meetings and possible Agenda Items</b>	<p><b>RESOLVED:</b> That future meetings of the Children &amp; Learning Committee are to be held on:</p> <ul style="list-style-type: none"> <li>• Wednesday, 16<sup>th</sup> March 2022 at 6.30pm</li> <li>• Monday, 6<sup>th</sup> June 2022 at 6,30pm</li> </ul>	
<b>285. Agenda, Minutes and Related Papers – School Copy</b>	<p><b>RESOLVED:</b> That no part of these minutes be excluded from the copy to be made available at the School, in accordance with the Freedom of Information Act.</p>	

The Chair closed the meeting at 7.35pm.