

**THE GOVERNING BODY OF FLOCKTON CE (C) SCHOOL**  
**SAFETY and RESOURCES COMMITTEE**

Minutes of the meeting of the Safety and Resources Committee held at 6.30 pm remotely via Microsoft Teams on Monday, 3 July 2023.

**PRESENT**

Mrs J Lavery (Chair), Mrs E Johnson, Mr R Michael, Mrs S Latham, Miss E Taylor

**IN ATTENDANCE**

Mr G Dawkins (Minute Clerk)

<u>Item</u>	Minutes	Action
<b>58. Apologies for Absence and Declarations of Interest</b>	There were no Apologies for Absence and no declarations of interest.	
<b>59. Minutes of the meeting held on 15 May 2023</b>	<b>RESOLVED:</b> That the minutes of the Safety and Resources Committee meeting held on 15 May 2023 be approved as a correct record.	
<b>60. Matters Arising</b>	The following Matters Arising were reported:  (a) <u>Fence and Boundary Wall – (Minute 49(a) refers)</u>  Mr Michael reported that there was no change regarding the fence and boundary wall issue.	
<b>61. Financial Management and Monitoring</b>	Mrs Latham presented the termly budget review, and the following comments were raised:  <b>Q1: What is the £250 that hasn't been coded?</b> <b>A1:</b> It relates to the School Workforce Data Management Service, which the LA gave a new code to this year, but not until after the budget was set. Mrs Latham created a code in the interim to enable her to budget for it.	

***Rooted in the community. Branching into the future. Walking Together in the Light of the Lord.***

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	<p><b>Q2: What is the £947?</b>  <b>A2:</b> Bank interest which was unexpected and new to this year.</p>	
<p><b>62. After School Club</b></p>	<p>It was reported that as yet there had been no progress with the appointment of staff for the After School Club as there had been little response to the advert.</p> <p>It was noted that Mrs Littlewood continued to do an amazing job at running the After School Club for which the Governors were very grateful.</p> <p><b>Q3: Are there any strategies in place to cover sickness?</b>  <b>A3:</b> In those circumstances unless another member of staff was able to cover it would have to close.</p>	
<p><b>63. Review of Staffing for coming year</b></p>	<p>It was noted that there were no proposed changes to teaching staff for the next academic year but some increased hours for ETA's, all of which had been included in the budget.</p> <p>Michelle was helping as an ETA on a fixed term and ad-hoc basis.</p> <p><b>Q4: The current Early Years group is 19 plus a further 11 in September, how will this be managed?</b>  <b>A4:</b> The staffing ratio changes for Yr1 so it is not a problem.</p> <p><b>Q5: Reception is currently a hard group, is this down to numbers or needs and will there still be a high proportion of need in Reception in September?</b>  <b>A5:</b> A lot of the children currently in Reception have settled down and we are also waiting for an EHCP which are taking a long time to come through. There is also another child who is coming up if the setting is appropriate and Mrs Hurst is looking at their needs.</p>	
<p><b>64. Health &amp; Safety</b></p>	<p>The Head Teacher presented the Accident Book data for Autumn Term, Spring &amp; Summer and 2022/23 combined.</p> <p><b>Q6: Have there been any incidents of sickness/vomit?</b>  <b>A6:</b> No, but generally sent home.</p> <p><b>Q7: Is there anything that stands out from the data?</b>  <b>A7:</b> No, but grip strips have been put on the decking and the trellis outside Mrs Latham's window has been replaced.</p>	

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	<p><b>Q8: Have there been more accidents than in previous years?</b>  <b>A8:</b> No, similar numbers and profile.</p> <p>There was a problem with dogs and cats fouling in the school grounds which had been noted on the Flockton Community Facebook page.</p> <p>It was noted that the Fire Evacuation Report had been examined at the previous meeting of this committee.</p>	
<b>65. Monitor Recovery Premium Funding</b>	<p>The Head Teacher reported that the Recovery Premium Funding was used to support the following three areas of challenge:</p> <ul style="list-style-type: none"> <li>(i) Teacher training – CPD training for interventions</li> <li>(ii) Providing Support Staff</li> <li>(iii) Wider strategies – School trips, fruit and milk, provide Wrap Around Care for Pupil Premium children.</li> </ul> <p>At the time of funding 27.5% of the school population were disadvantaged which was now 36%.</p> <p><b>Q9: What are the numbers for next year?</b>  <b>A9:</b> It is based on the October census and funding is based on the financial year and not academic year so split across academic years.</p> <p><b>Q10: Does any of this funding aid the whole school?</b>  <b>A10:</b> Yes, as all pupils in a class where additional support is being provided for a particular child will benefit from having the additional staff in class.</p>	
<b>66. Policy Reviews</b>	<p>The following policy was reviewed:</p> <ul style="list-style-type: none"> <li>(a) <u>Governors Allowances (scheme for paying)</u></li> </ul> <p>No changes were reported.</p> <p><b>RESOLVED:</b> That the Governors Allowances (scheme for paying) be approved.</p>	
<b>67. Any Other Business</b>	<ul style="list-style-type: none"> <li>(i) <u>Next Full Governing Body Meeting to be held in Person</u></li> </ul> <p><b>Q11: Is the next full Governing Body meeting to be held in person?</b></p>	

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	<p><b>A11:</b> Yes, that is the intention, but Mr Michael will email all Governors to get their views.</p> <p>Mr Michael thanked Mrs Lavery for chairing and her commitment to the School Safety and Resources Committee.</p>	<b>Mr Michael</b>
<b>68. Dates of Future Meetings and possible Agenda Items</b>	<b>RESOLVED:</b> That the next meeting of the Safety and Resources Committee is to be advised.	
<b>69. Agenda, Minutes and Related Papers – School Copy</b>	<b>RESOLVED:</b> That no part of the agenda, Minutes or related papers be excluded from the copy to be made available at the School, in accordance with the Freedom of Information Act.	

The Chair closed the meeting at 7.30pm.