

**Roberttown CE (VC) J & I School PFA**  
**22<sup>nd</sup> November 2022**  
**Minutes**

- Welcome & Apologies
  - Attending: AP, AW, GJ, SM
  - Apologies: LW, PC
- Minutes of last meeting and matters arising
  - Internet Banking – **AW to change names on bank account**
  - Cheques - **PC & GJ as two more signatures on cheques**
  - Easy fundraising – Cheque to pay in for £24.07 **but AW to arrange direct payments into account.**
  - Cheque to write for school – for money raised in the previous academic year
- Treasurer's Report
  - Need Small lottery licence & declaration to be done, two signatures. – URGENT (before Raffle) – **AP to sort ASAP (Kirklees)**
- Review of recent events
  - Tuck shop **£45.80** – Good response to this, need some arrows to direct people.
  - Bingo with tuck shop **£132.10** – People enjoyed the night, good response. Could have included a picture quiz
  - Uniform sales **£61.00 (£15 owing)** – To continue at future events
  - Easy fundraising **£32.00** in last 30 days – People are still using this and hopefully continue to do so.
  - Clothes for cash **£112.00** (paid directly into bank account) – to be done again for the next Parent's evening.

**Thank you to everyone for all your support.**

- Planning of future events Dec- Jan
  - Easy Fundraising – Carry on promoting Black Friday/Cyber Monday & Christmas
  - Christmas Raffle – Licence needed, non-uniform on Friday 25<sup>th</sup>, ticket sales 1<sup>st</sup> Dec, drawn on 14<sup>th</sup> Dec. AP and AW to make hampers on Monday after school.
  - Tuck shop - Last Friday of term 16<sup>th</sup> Dec. Would like to do more regularly than each half term but more help is required for this.
  - New Year Disco – 13<sup>th</sup> January 2023, Changes considered to include new time of 4.30pm to 6pm, new price of £2.50, no food but tuck shop, lucky dip, pocket money stall – Look at Risus Wholesale and Baker Ross. Approximately 6 volunteers needed. Tickets on sale from 3<sup>rd</sup> January 2023
  - Recipe book – Something to consider in the new year. – investigate how they are made/online companies
  - Community coffee morning – Parents, local community people e.g. WI, Roberttown in Bloom. Find out more about it before planning at next meeting.

Other events to be discussed in January's main meeting.

- Any Other Business –
  - Posters to continue being made and put up in school and in the cages.
  - **This was Mrs Mott's final meeting. The PFA would like to thank Mrs Mott for all the time, care and effort she has given to events and meetings over the years. We wish you well.**
- Date of next meeting – Wednesday 25<sup>th</sup> January, 7pm @ The Star (TBC)