

Roberttown CE (VC) J & I School PFA

17th January 2024 at The Star

Minutes

- Welcome & Apologies
 - **Attending: AP, AW, GJ, PC, KW, DL**
 - **Apologies: LW, CP-H**

- Minutes of last meeting and matters arising
 - ParentPay money to be transferred from recent events / Donation to school – **Money has been transferred over. Still waiting for Family Quiz night and Christmas Disco. Donation given back to school.**
 - Need Small lottery licence & declaration to be done, two signatures in Nov. – **Completed and sent off.**
 - TENS Licence - Online form for raffle and movie night. – **Not required for raffle. Do we need it for a 'Movie night'?**
 - 2021/2022 & 2022/2023 academic accounts. – **All accounts up to date and audited.**

- Treasurer's Report
 - Treasurer's report. (family night / Christmas Raffle/Tuck Shop/bags4school)) - **Thanks to GJ for report. Income from Family Quiz night (£154 from tickets, £45 from tuck shop). Christmas raffle income £685.**
 - ParentKind – **Paid annual insurance. Use them more e.g. Investigate becoming a charity to ensure we don't go over the £5000 threshold.**

- Review of recent events Oct – Dec
 - Posters at R.Readers/Class Instagram & class windows-promoting events. Overview poster/single event poster. – **Continue making posters, including overview poster of upcoming events.**
 - Easy fundraising – **0 new supports, 64 Supporters in total. Amount raised so far is £541.14**
 - Family games night - **£154 in tickets + tuck shop. Half the money still to be sent to children in need once it's been cleared from school. Thanks to Morrisons for the donation of chocolate for the tuck shop. Positive feedback but look at how to organise it in the future e.g. table sizes etc. We were pleased to be able to connect it to Children in Need**
 - Tuck shop – Doughnuts - **Children enjoyed getting the doughnuts as a change from the usual things**
 - Bags4School - **£112**
 - Parents evening – **Board / PowerPoint / uniform exchange (donations)**
 - Christmas Raffle – **Thank you for the donation from Tesco. We only had one raffle, previously there would have been a raffle at the nativity but it was decided this caused confusion. Thanks for donations and ticket purchases. It made £685**
 - School Council Meeting – **They all really enjoyed the colour run and would like to do this again (every other year). Other ideas include a sponsored skipping event.**

- Planning of future events Jan - March
 - Easy fundraising – **Promote**
 - New Year Disco – **SEN 10, 10 minutes early – if coming. Bands to be handed out at the start to ensure children with allergies are identifiable to people on stalls.**
 - Tuck shop – **Feb 9th – doughnuts, sweets and crisps.**
 - Bags4school – **Anna to book. Send bags home before half term and return at Parents' evening**
 - Movie night in Spring 2 – **Need to confirm if this is going to go ahead. Then decide whether to organise it as 1 x Reception & KS1 and 1 x KS2 or 2 films and they can pick which to attend. Suggested first session is straight after school followed by second film. Ask re. popcorn from local cinema. Snacks included within price - suggested the date of 1st March**
 - Mothers' Day stall 10th March – **selling w/c 4th March, Items need to be ordered – will look for 'different' ideas.**
 - Easter Raffles, Easter egg/bunny – **Draw on 20th March, selling from 11th March - only gives a week & half but agreed this is ok. Non uniform day 1st March? (same as Movie night) for donations.**
 - White elephant store at some point.
 - Parents' evening – **PowerPoint / PFA board / Uniform sale March 4th & March 6th. Need to advertise that we are doing this and then parents can bring in donations.**

- Planning of future events April – July (**Discuss at another meeting**)
 - Father's Day Stall – June (Take away curry event)
 - Scarecrow trail – Summer with Roberttown in Bloom
 - Summer Disco - Booked
 - Summer Raffle – June/July
 - Tuck shop
 - Uniform exchange
 - Open evening – PFA board.

- Other events / ideas to raise money (**Discuss at another meeting**)
 - Other events/idea to raise money: - Teddy Zip line, Circus, Break the rules day.
 - Tesco blue token/ gold token worth 5K
 - Smarties tube fill with .20p's (poem)/ glass jar with 5p's – the class with most or first to fill gets a prize.
 - Virtual Balloon race www.ballonrace.net
 - Ring it to win it – £1 to put phone number in, draw and if you get the call winner takes 50/50
 - Hand-print coasters?
 - Community coffee morning

- Any Other Business
 - **PFA board in the hall agreed. Needs doing**
 - Date of next meeting: **Wednesday 10th April 2024, 7pm @ The Star**