

Roberttown CE (VC) J & I School PFA

20th October 2021 @ 7pm

MINUTES

AGENDA

- Welcome & Apologies
 - In attendance – AW, SM, LW, LL-C, CS, MB, PC, AP
 - Apologies - CH

- Minutes of last meeting and matters arising
 - Accounts to be Audited – To be completed by the volunteer parent ASAP - **AW to chase again and aim to get this sorted**
 - Internet Banking – Forms ready to be completed - **AW to carry out**
 - Easyfunding direct into account - **LL-C to contact and change name**

- Treasurer's Report – **Looked at what has come into school directly through ParentPay. Business manager will be asked what the money has been spent on. LL-C will do report and circulate.**

- Resignation /Election of committee for 2021/2022
 - Advertise for new treasurer to take over July 2022 and have overlap with LLC during this academic year. **AW to continue as chair – voted in as chair by AP, seconded by CS. AP to continue as Minute clerk – voted by AW, seconded by LL-C. CH stood down as Vice-chair, position now vacant. LL-C continue as treasurer – voted by AP, seconded by AW**
 - **Treasurer position will need to be filled Summer 2022 and we would like to ask parents to consider joining the PFA either generally or to take on this position.**

- Review of recent events
 - Self Portrait tea towels KS1 - £665.50, KS2 - £693.00 Total £1358.50. (Inv £868.68 / Profit £489.82) **Agreed that this was a successful event and thanks go to the staff for carrying this out in class.**
 - Uniform Exchange **Positive response from parents, thanks to people that helped. Uniform exchange are hopeful to start a scheme with schools to do a pop-up stall for branded uniform. Could have old uniform out at events.**
 - Summer Raffle/Lottery - £554 (Information to Kirkless Lic). **Thanks to the people who donated/collected raffle prizes, another successful event and thanks to the parents and families for supporting this.**

No more events were held due to Covid 19 for the academic year 2020-21

- Planning of future events

Visitors not currently coming into school so could put a hold on some events

- Easy Fundraising - poster, cheque £36.68 **To be pushed in the run up to Christmas, advertised with posters etc.**
 - Ipad / Ipad cushions – To try and sell in this academic year **To be done when events are back on**
 - Games Night /Treasure Hunt with Mobile Pulled pork - Oct **(on hold)**
 - Christmas Raffle **To continue with this as worked well last year. Parents to donate into classrooms and tickets to be sold and paid for on Parentpay. Will check if non-uniform day is an option for bringing in donations.**
 - New Year / Summer Disco ? – **on hold until Covid situation changes.**
 - Donate a gift – January, non uniform – **not required yet**
 - Mother’s Day stall – March **not required yet to be discussed later**
 - Easter Raffles, Easter egg/bunny – April **to be discussed later**
 - Father’s Day Stall – June **not required yet to be discussed later**
 - Summer Raffle **to be discussed later**
 - Clothes for cash **not required yet to be discussed later**
 - Other events/idea to raise money if unable to hold disco's / indoor events **Treasure hunt event for Spring, Handprint coasters for mother’s day/father’s day**
-
- Any Other Business
 - **We can’t ask for homemade buns/cakes anymore due to allergy legislation and the requirement to list all ingredients. Donations will need to be pre-packed labelled food.**
-
- Date of next meeting
 - **12th January 2022 @7pm Virtual (link to all parents)**